



# ROOK CONNECT

**Business Efficiency Software Made Easy**

**Agile Project Management  
Internal/External Communication  
Customer Relationship Management (CRM)  
Points of Sale (POS) & Invoicing**

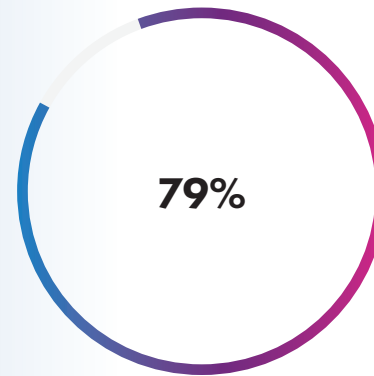
**[www.ROOKConnect.com](http://www.ROOKConnect.com)**

**[info@ROOKConnect.com](mailto:info@ROOKConnect.com)**

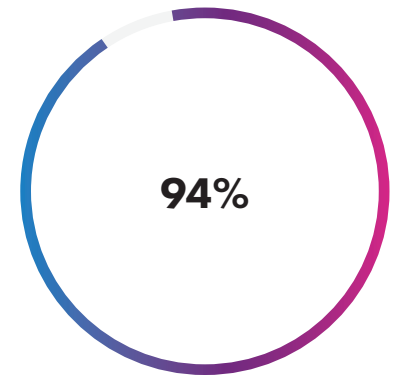


# Make 2019 Your Most Profitable Year Yet

What our 2018 Customers Say:



INCREASED EFFICIENCY



INCREASED REPORTING

ROOK Connect customers save on average \$37,500 within the first year of integrating and utilizing our Business Efficiency Software.

**References Available Upon Request**



# What Can You Expect From ROOK **Connect**

**1** Enhanced Business  
Efficiency

**2** Improved  
Productivity

**3** Simple Process  
Management

**4** User Friendly  
Interface

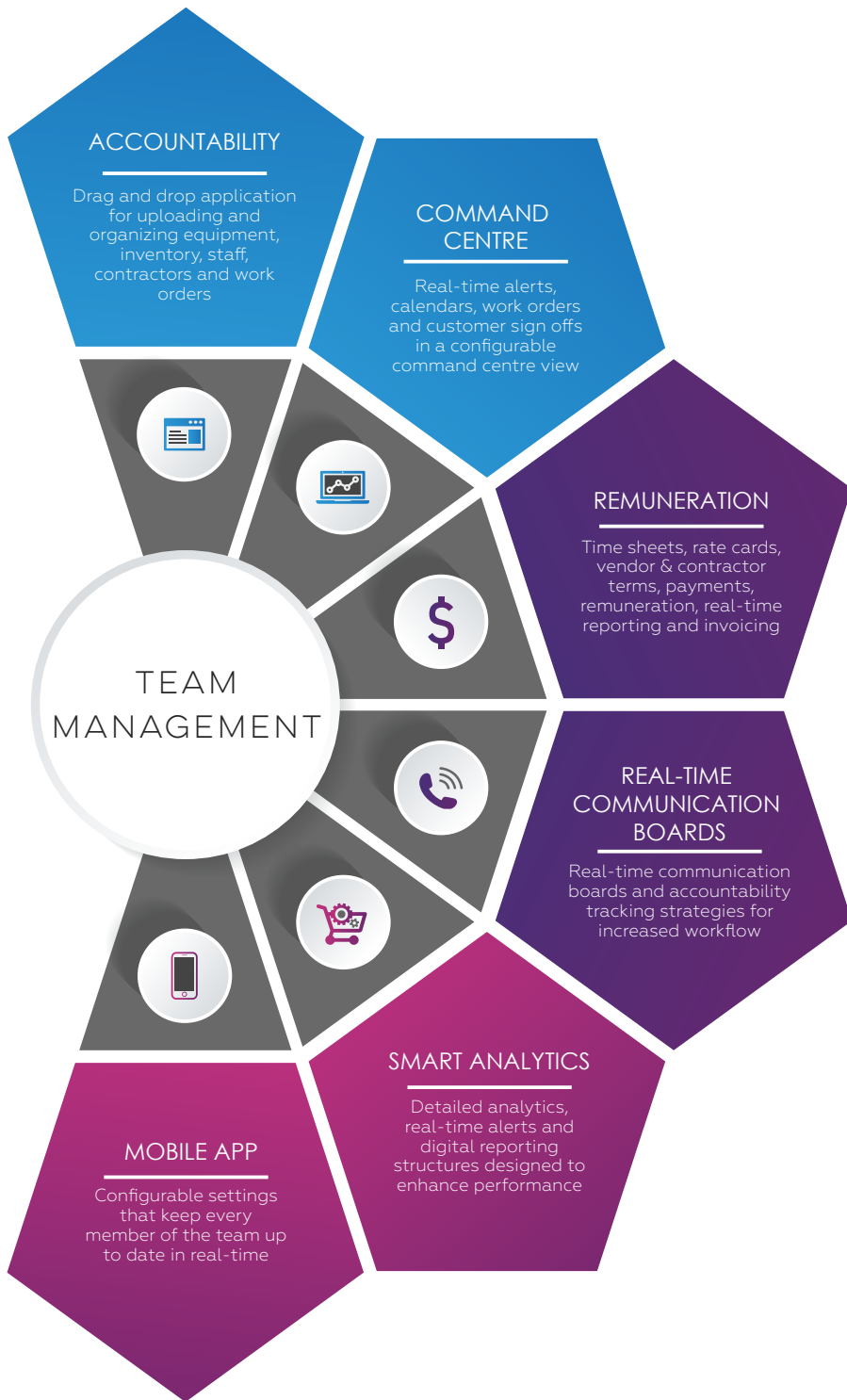
**5** Real-Time  
Tracking & Reporting

**6** Resource  
Management

**7** Projections &  
Mapping

**8** Implementation &  
Training

**Join the Digital Evolution!**



# Strategic Execution That Delivers Results!

Real-Time  
Accountability  
& Transparent  
Operational  
Efficiency, Through  
One Powerful  
Software/ERP

Operational Management & Streamlined,  
Real-Time Software/ERP Tools That Provide  
Lean Practices

# PROCESS WORKFLOWS

ROOK Connect brings businesses together, enhancing their ability to organize, configure, structure and implement processes to help ensure success.

Bring structure to your business with ROOK Connect's proven process management strategies and business infrastructure software. Our process systems, templates, and streamlined software enhances your business' overall performance, communication, and organization.

## ENHANCED VISIBILITY

ROOK Connect empowers businesses and teams to work closer than ever through detail oriented applications that keep everyone, and every detail, on track for success.

Enhance visibility and streamline communication on all aspects of customer relationship management by utilizing a tool that provides your business with a single source for all information. ROOK Connect customer management tools remove the guesswork, provide insight and ensure detail oriented profile management for all customer, staff and support groups.

# STREAMLINED EFFICIENCY

ROOK Connect automates business tools, providing coordinated scheduling and lean operational efficiency to enhance operations and overall communication.

ROOK Connect is designed to be simple, enhancing each department's efficiency with easy to use digital tools and applications that streamline processes. We empower your team to perform, breaking down operational processes and integrating innovative applications that make working and accomplishing goals easier.

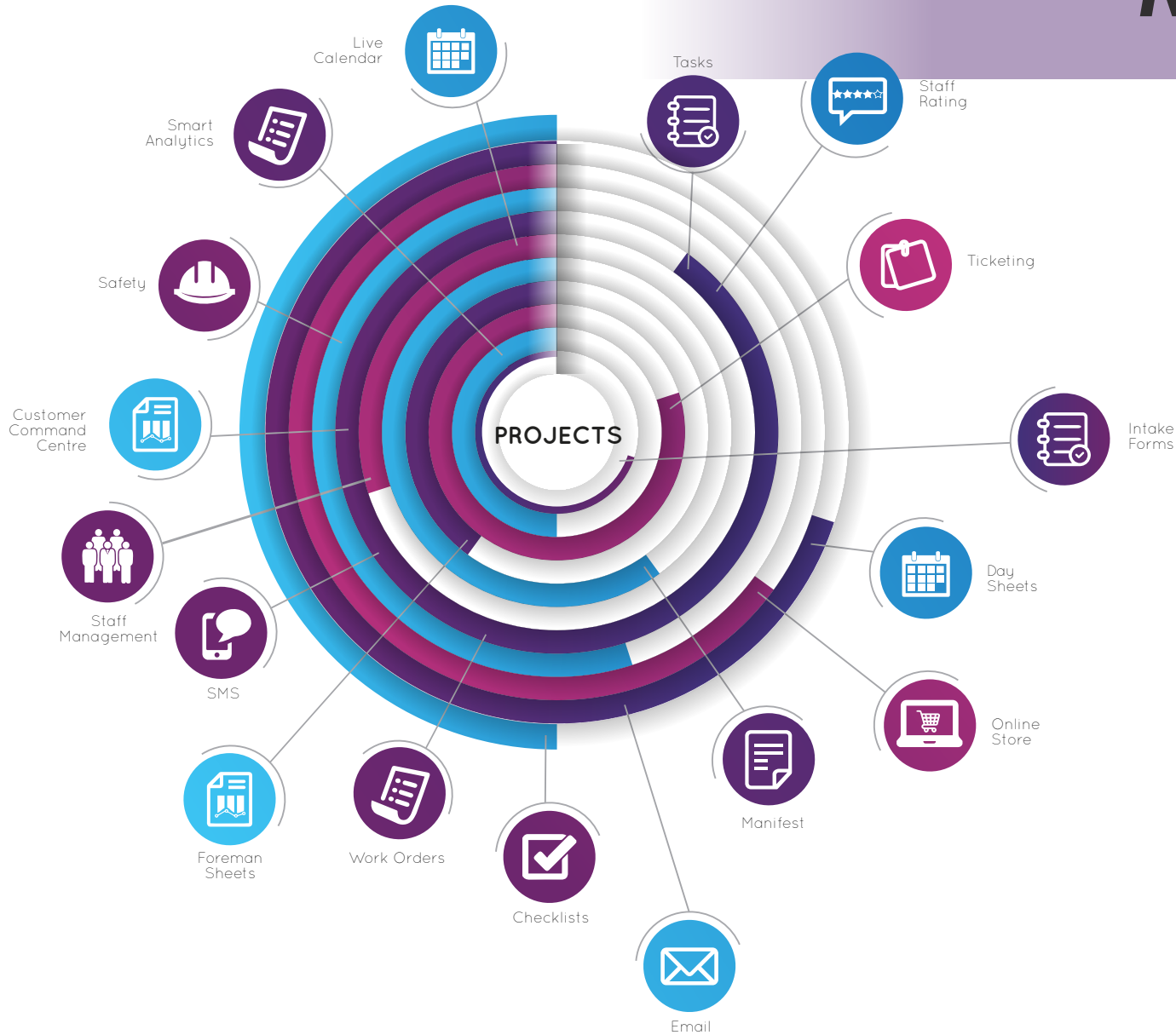
# DETAILED ACCOUNTABILITY

ROOK Connect is a performance based software tool, specifically designed to increase communication, eliminate guesswork and bring teams together strategically.

Bringing a culture of accountability to your business ensures that everyone on the team knows what they're being accountable for, and how they're being held accountable. Our strategic performance enhancing tool can drive your business to new heights with results-driven focus and team-oriented motivation.



# DECISION MAKING MADE EASY



Real Time, Unlimited Access From Any  
Web Accessible Device



## SMART ANALYTICS

Equipment  
Staff  
Contractor  
Vendor  
Customer  
Site  
KPI

Profit & Loss  
Online & Offline Features





# Streamline Internal Operations

ROOK Connect brings businesses together, enhancing their ability to organize and track processes by providing a true account of the day to day operations. With real-time visibility, your business can fix and integrate changes that directly impact your customers for the better.

With proven processes and the adaptability to grow with your business, ROOK Connect software/ERP empowers your team with knowledge and performance tracking never before seen. Get you entire team operating and communicating seamlessly on one platform that enhances your bottom line.



Site Management



Agile Project Management



Staff



Warehouse/Storage



Scheduling



Real-Time Tracking



Key Performance Indicators



SMS



Digital Signature



Inventory Management



Procurement



Vendors & Contractors



Route Optimization



Customer Ratings



Email



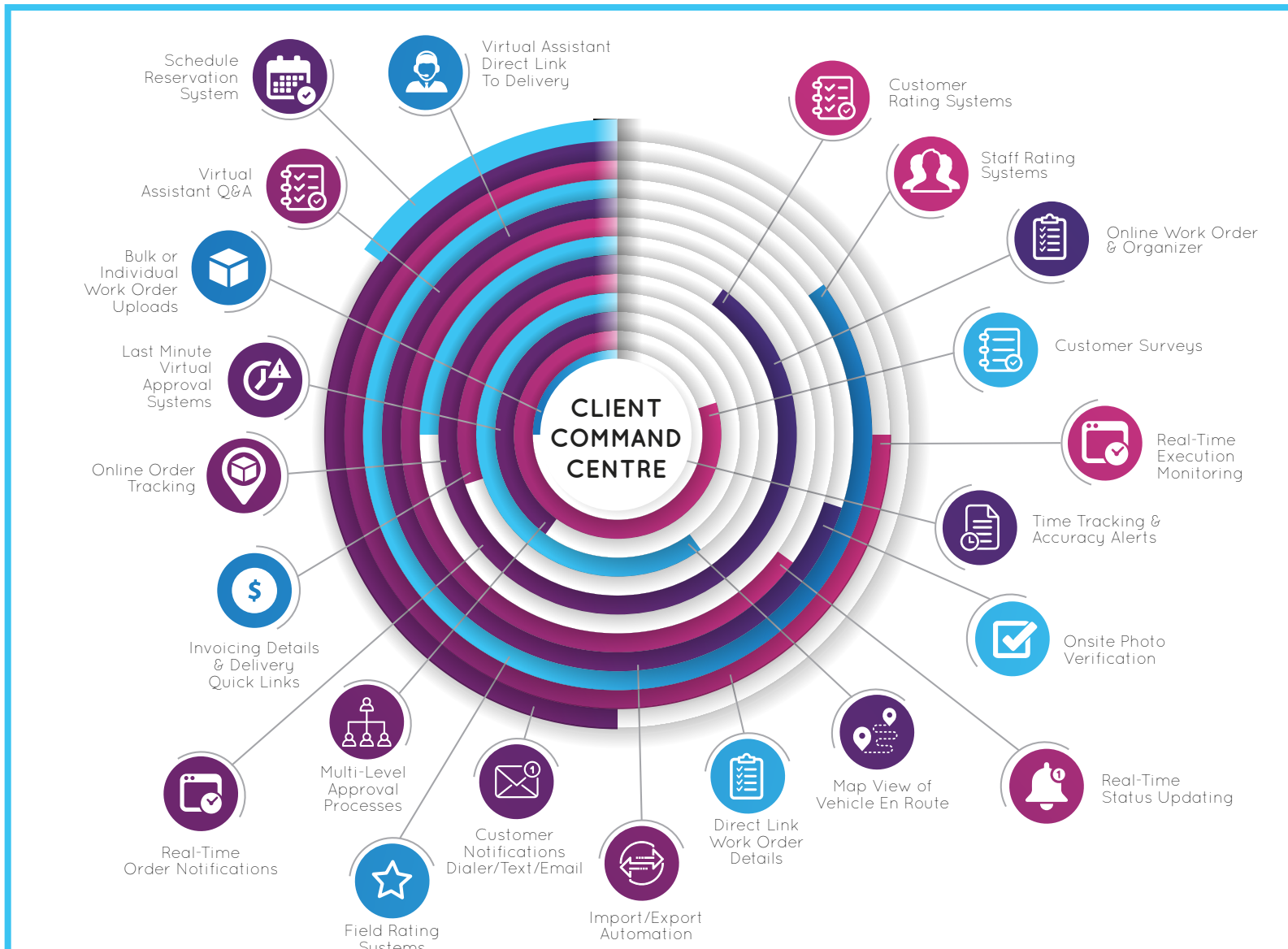
Phone



Equipment Management



Invoicing



# VIRTUAL ASSISTANT PROGRAMS & VISIBILITY THAT TAKES RELATIONSHIPS TO THE NEXT LEVEL

# CLIENT PORTALS



Call



CSV  
Import



Email



Staff  
Input



Website  
Forms



Live  
Feeds



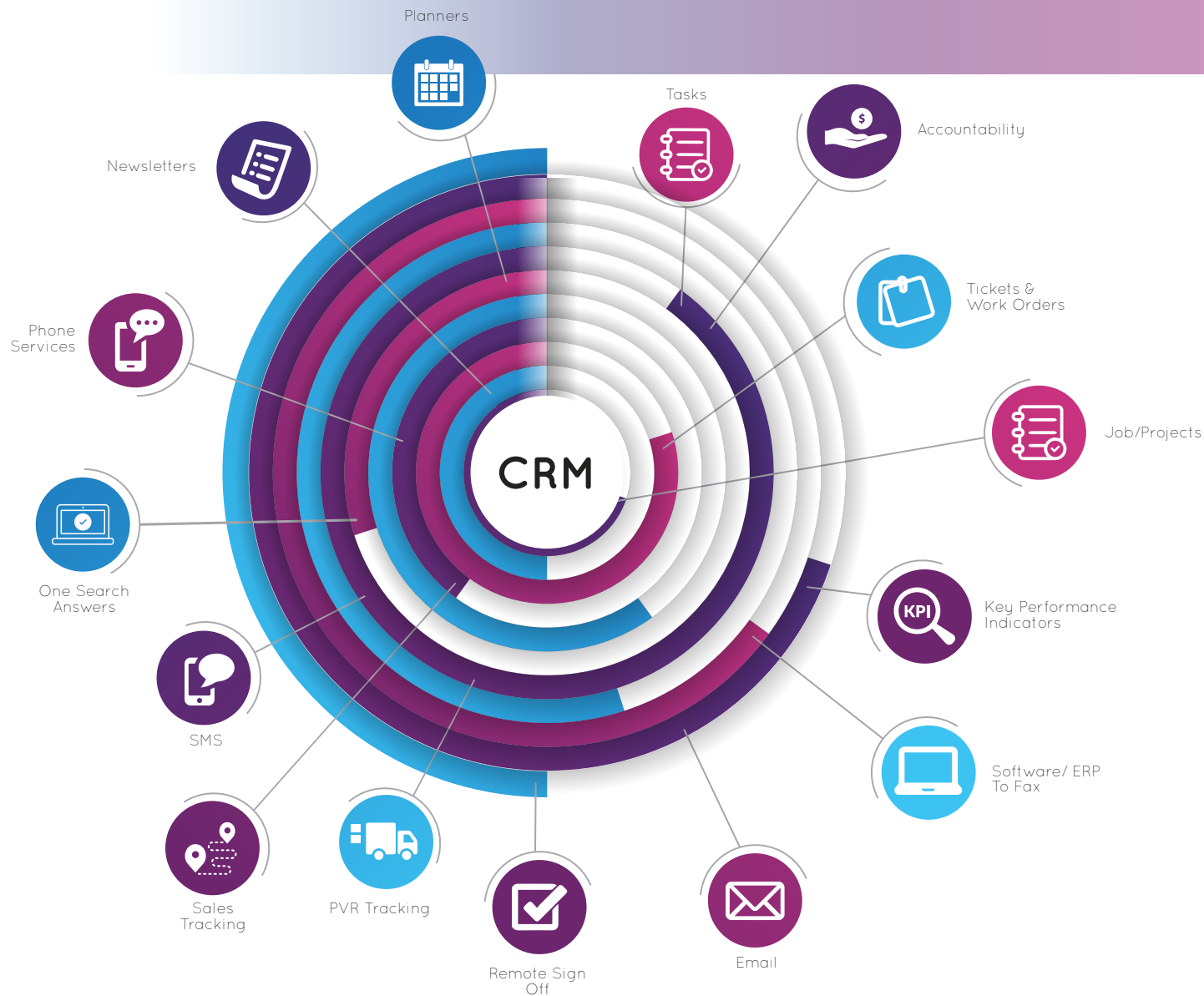
Online  
Store

## Performance Monitoring & Management

ROOK Connect eliminates the cumbersome task of generating reports, losing essential information and transcribing data. Get all the facts with detail oriented reports in one software/ERP solution.

ROOK Connect never sleeps, never gets tired, never loses information and never misses details. Working 24/7 for your business, ROOK Connect keeps your business informed and up to date with accurate, detailed information available anytime, anywhere.

# SIMPLE TASK MANAGEMENT





## CUSTOMER RELATIONSHIP MANAGEMENT

One of the main advantages of implementing ROOK Connect into your business is the ability to manage customer information. With all customer data stored in one convenient location, your business will enhance its overall visibility and increase knowledge on every customer, their behaviors, wants, needs and how you decide to interact with them.

ROOK Connect software ensures your business has the information needed to manage best practices in customer care, from initial point of contact all the way through to the management, quality assurance and ongoing relationship your business builds with customers. Turn every customer into a long term relationship by maximizing your ability to organize, strategize and realize with ROOK Connect software.

- Customer History
- Preference Management
- Sales Tracking
- Marketing Automation
- Customer Support
- Decision Making Power

**Manage Best Practices  
with ROOK Connect  
CRM, Featuring Real Time  
Decision Making Power**



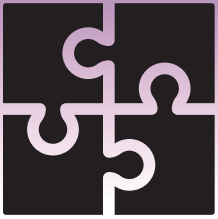
## MARKETING & ADVERTISING

Marketing and advertising tools are essential for every business, including tools for internal staff, contractors and future customers. ROOK Connect interactive software interface empowers businesses with conversion funneling, marketing material distribution and full CRM applications. Take control of your marketing and advertising strategies with detail oriented tracking and reporting systems that ensure you know where your money is best spent.

Ensuring your business has processes that generate impact and report every step of the way, ROOK Connect software simplifies the distribution and tracking of marketing systems. Using our systems will bring all aspects of your marketing and advertising strategies together, driving and delivering results.

- ▶ Customer Portals
- ▶ Marketing Material Distribution
- ▶ CRM Tools
- ▶ Communication Strategies
- ▶ E-Commerce Stores
- ▶ Website Manipulation & Updating

**Driving Results for  
Internal & External  
Strategies**



## MATCH PROGRAM

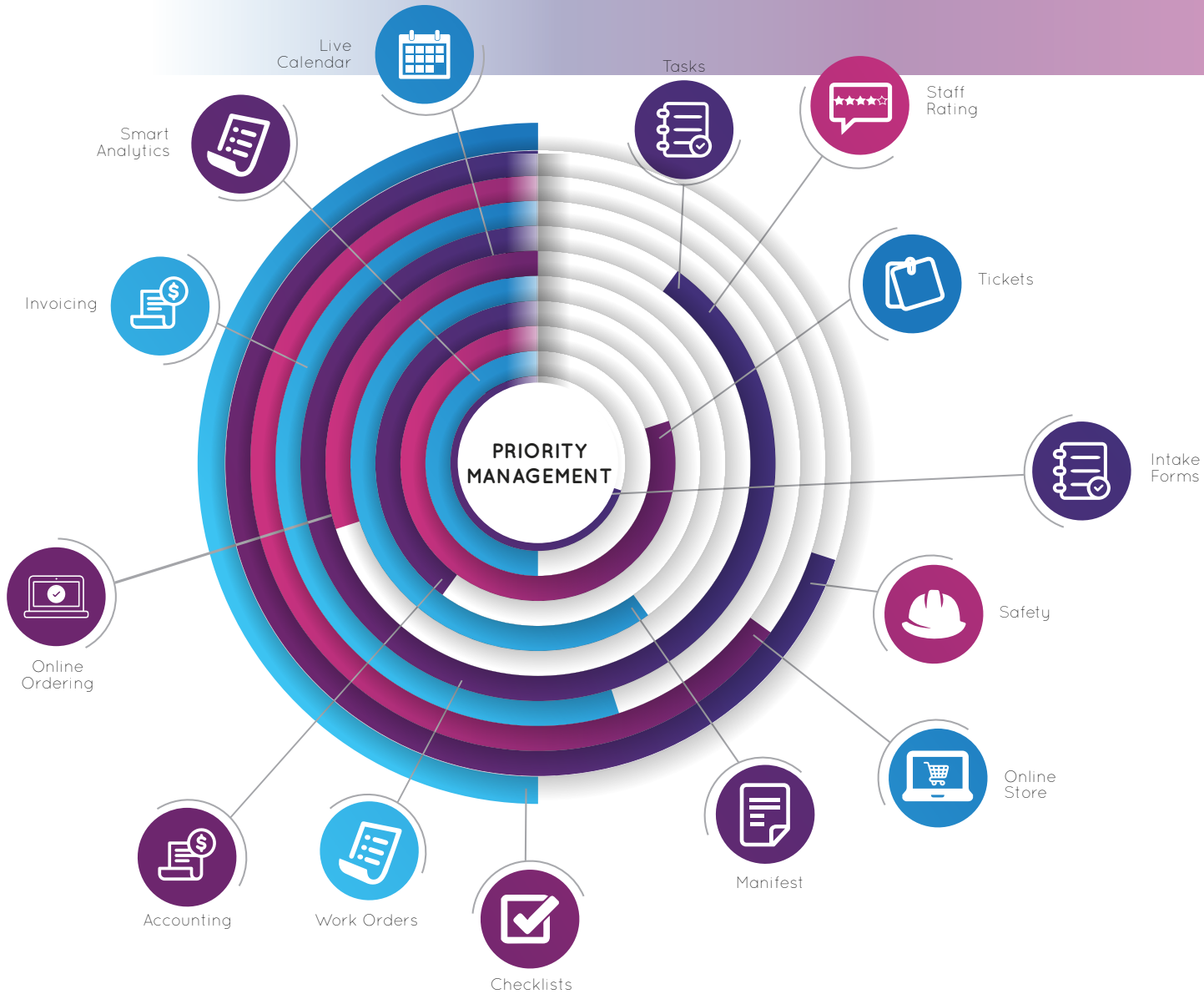
Managing security for essential, confidential information is a must for every business. While ROOK Connect is a step above in our encryption and encoding processes to safely and securely manage essential information, one of our more unique features is the power we give customers to manage those settings themselves. Our unique match program allows you to not only maximize security with restrictive access privileges; but to put timelines on access and remotely manage those privileges as needed.

ROOK Connect software streamlines communication with interactive tools that help businesses better communicate, gather information from individuals requesting and requiring support and support individuals, your staff and your whole organization. Track and monitor the matches your business has engaged in so you know which support models are working and which ones need attention. Get the whole office working together and maximize communication, ensuring the right fit for everyone.

- Enhanced Security
- Staff Support Management
- Match Best Practices
- Staff, Individual & Team Match
- Reporting
- Secure Remote Access
- Secure Calendar Detail
- Distinction

## Support Tracking with Distinct Purpose

# SIMPLE TASK MANAGEMENT





## JOURNALING, LOG NOTES & ALERTS



Our interactive software/ERP ensures customers can securely discuss, report and track all details seamlessly. ROOK Connect software was built with the intention of delivering fluent collaboration and communication.

With a built in CRM, contact, business, site, project, job, work order and ticket tagging system, ROOK Connect allows your business to communicate and ensure the right communication is always available. Take advantage of our built-in alerts and accountability, and remove the guesswork from all communication. One quick search and you've got all real answers, anytime, anywhere through our secure resources.

- Real-Time Alerts
- Real-Time Communication
- Day Sheet
- Organization
- Accountability Measures
- Time Sensitive
- Tracked Logs
- Customer Relationship Management
- SMS texting
- Online/Offline Capabilities

## Direct Real-Time Communication



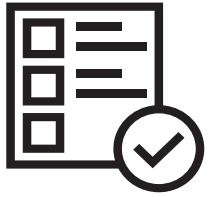
## SAFETY & INCIDENT REPORTING

Creating and maintaining a safe workplace is essential. In order to aid businesses in this endeavor, ROOK Connect comes fully equipped with customizable templates of safety manuals, documents, tools and forms designed to save your company time and money.

Our software can assist your business in maintaining accurate safety compliance and records while creating an interface that is intuitive and easy to use. Keep your staff current and compliant on safety standards with ROOK Connect.

- Manuals
- Safety Forms
- Driving Logs
- Toolbox & Tailgate Meetings
- Site Inspections
- Online/Offline Capabilities
- Real-Time Reporting

**Accurately Meet & Maintain Safety Requirements**



## CHECKLISTS

With years of experience building project management systems and internal operations for businesses, we have designed an easy to use tool that enhances communication for everyone. With daily, weekly and monthly auto resetting checklists, this essential tool allows all aspects of operations to be collaboratively executed. Digital processes maximize communication, track accountability and ensure that all team members have the ability to work cohesively.

Providing easy to use, one click icons, our unique checklist system takes the guess work out of essential tasks, allows for communication within a checklist, provides alerts, offers color coding systems and much more. This tool can enhance your whole business and bring your team and staff accountability to all new heights.

- Real-Time Connectivity
- Accountability Tracking
- Quick Action Icons
- Any Device, Anytime Access
- Time Tracking
- Alerts & Communication

# Checklist Management with Strategic Accountability



## SCRUM AGILE PROJECT MANAGEMENT

Tracking, monitoring and enhancing your ability to manage all aspects of projects and ticketing action items, ROOK Connect ensures accountability, oversight and enhanced visibility.

Our templated process workflows and detail oriented practices enhance your ability to perform, keeping execution simple, streamlined and on track.

- Scrum Management
- Time Tracking
- Resource Management
- Asset Management
- Equipment Tracking
- Checklists
- Inventory Management
- Manage Check Sheets
- Scheduling & Daysheets
- Staff/Vendor/Contractor Management
- Shift & Hour Tracking
- Ticketing & Task Management
- Material & Expense Management
- Billables & Invoicing

## Remote Detail Oriented Visibility & Reporting



## MANUFACTURING & SHOP MANAGEMENT

ROOK Connect brings companies together by providing oversight, structure and SMART data analytics, all in one easy to use formula. From day to day operations to staff, contractor and management tracking, ROOK Connect captures, collaborates and provides accountability.

With expert processes and lean manufacturing strategies, our software tracks all aspects of your projects and jobs. Accurate track flow records and easy to use communication tools empower your business with accountability measures and real-time efficiency tracking.

## Real-Time Productivity Tracking

- Job & Work Order Management
- Task Management
- R&D SR&ED Tracking
- Procurement
- Efficiency Gauging & Projections
- Inventory Management
- Budgeting
- Material Tracking
- Time Clocks & Time Sheets
- Resource Management
- Billable Tracking



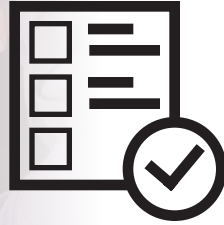
## PROJECT/JOB MANAGEMENT

An organized company is a successful company. With ROOK Connect's suite of intuitive and collaborative tools, you can arm your company with the essentials to create success. Our intuitive platform allows for customization to suit your requirements and features advanced reporting, communication and tracking tools, enabling you to always be in the know.

Manage all project details with ROOK Connect's proven track record. Our software comes pre-loaded with everything you'll need to kickstart your business and hit the ground running.

- ▶ Team Collaboration
- ▶ Equipment Management
- ▶ Planning, Tagging & Filtering
- ▶ Material Assignment
- ▶ Drag & Drop User Interface
- ▶ Complete Resource Tracking
- ▶ Real-Time Updates
- ▶ Inventory Tracking
- ▶ Scheduling & Time
- ▶ Daysheets & Checklists
- ▶ Staff Allocation/Tracking
- ▶ Communication
- ▶ Real-Time Profit/Loss
- ▶ Scrum Team Management

# Manage Projects & Jobs With Intuitive Tools



## DIGITAL DOCUMENTS, FORMS & CHARTS

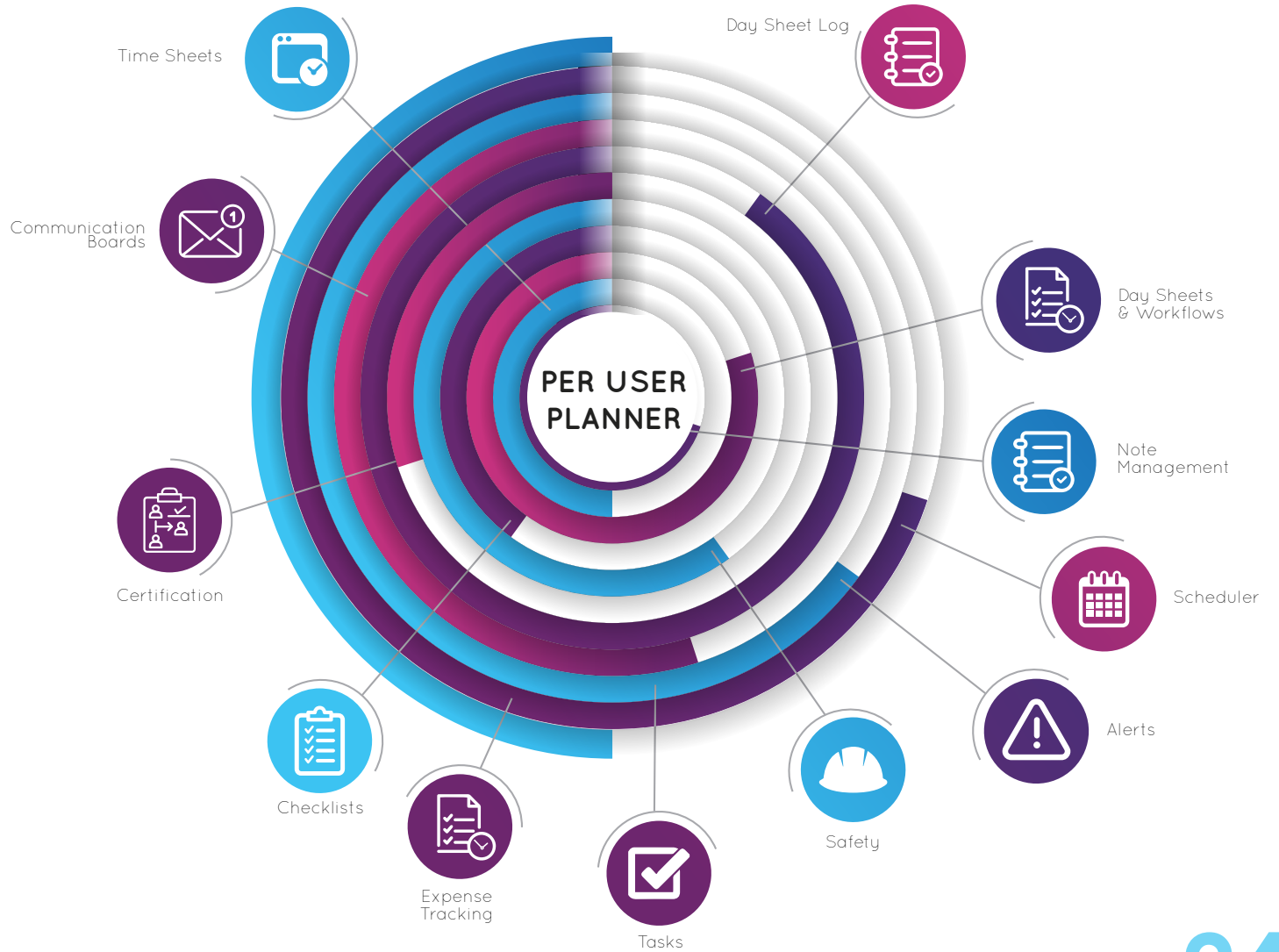
Our digital organization tools allow you to create and build your own digital forms. With internal and external security features available, ROOK Connect software lets you custom build digital forms for all types of engagement.

ROOK Connect makes processing customer information, data collection, HR forms, contracts and all other digital document creation easier than ever. Providing your business with the ability to create and convert documents into internal or external digital forms, we allow you to quickly and easily develop enforceable standards.

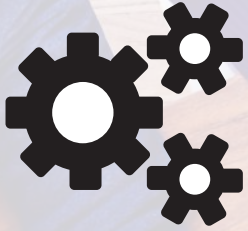
- Contracts
- Customer Information Gathering
- Sales Order Forms
- Estimating & Quoting
- Work Orders
- Charting

**Gather & Organize Essential Information The Right Way The First Time With Seamless Data Management**

# ONE CLICK ANSWERS & ACCOUNTABILITY







## COLLABORATIVE WORKFLOW

The ability for teams to work in sync with the most current information is a game changer. Our unique user interface provides management with a high level overview of the entire system, while specifically designating what teams can access and share specific information. ROOK Connect organizational tools update in real-time, ensuring information is always kept current and empowering your team to work together towards a common goal.

Provide your team with the advantage of synergetic tools that will heighten their ability to organize, communicate and work effectively.

- ▶ Internal Collaboration
- ▶ Project Management
- ▶ External Collaboration
- ▶ Job Communication
- ▶ Customer Support Centres
- ▶ Site Reviews
- ▶ Task Management
- ▶ SMS Texting & Emailing
- ▶ Priority Management
- ▶ Staff Tracking
- ▶ Checklist Systems
- ▶ Resource Management

# Enhance Priority Management With Powerful Collaborative Tools



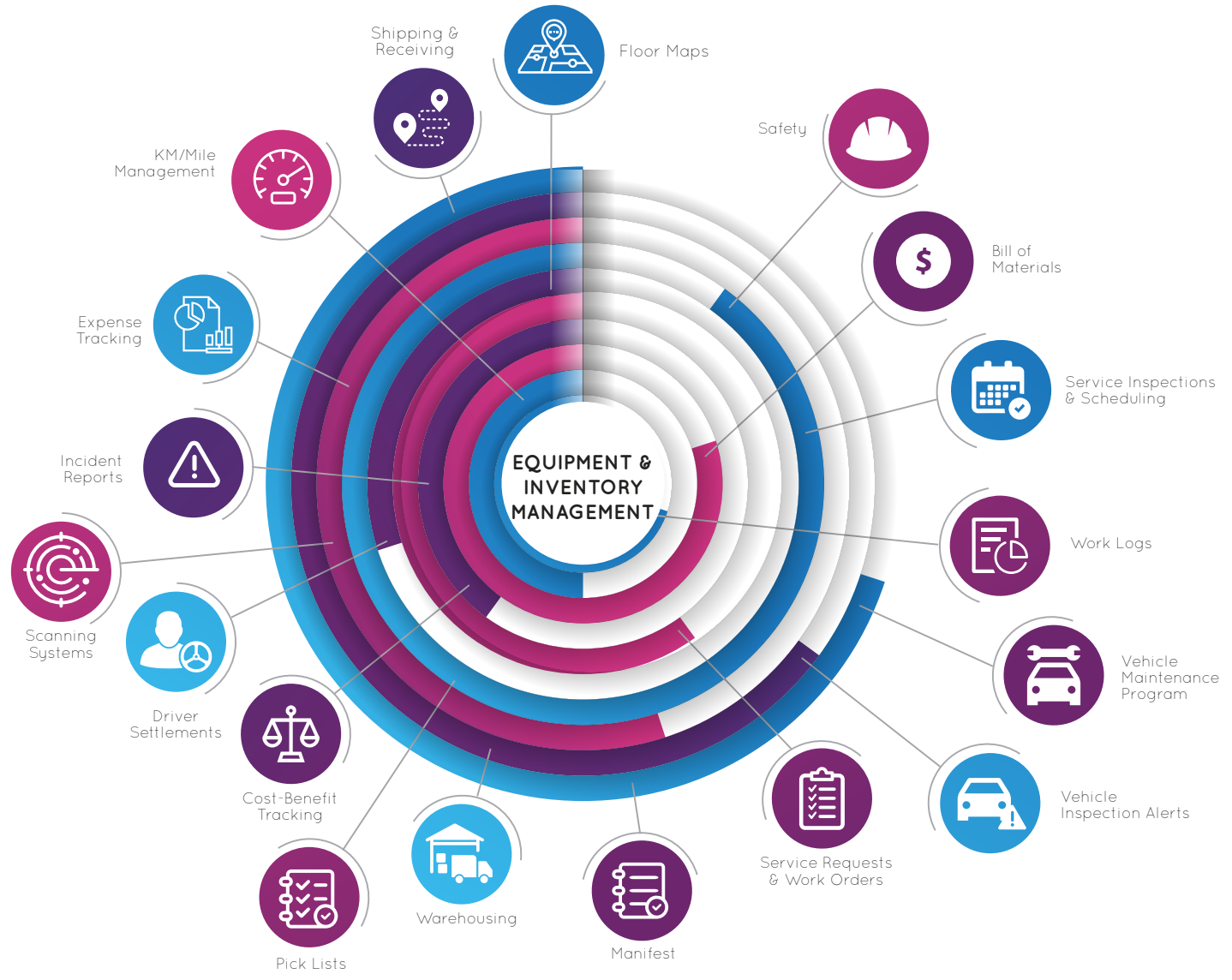
## EXPENSE REPORTING & BUDGETING

Expense reporting has never been so simple. ROOK Connect allows employees to submit, track and monitor their expenses in one easy to use interface. Expenses can be monitored from submission through to approval and beyond with our customizable reporting tool, allowing management to view expenses submitted by staff, by type, by time frame, etc.

ROOK Connect interactive tools allow expenses to be logged on the go, in real-time. Admins are able to set their own limits and restrictions on submissions, streamlining the process to their specific requirements and limiting submission errors. Empower your business to manage expenses the right way with ROOK Connect.

- Remotely Accessible
- Mobile Friendly
- Image Capturing Systems
- Payout Reporting
- Quick Email Receipts
- Project Allocation
- Expense Account Management
- Site Assignment
- Payables Tracking
- Individual Accountability Management

**Stop The Guesswork By Managing Expenses Correctly**



# FACT-BASED DATA COLLECTION

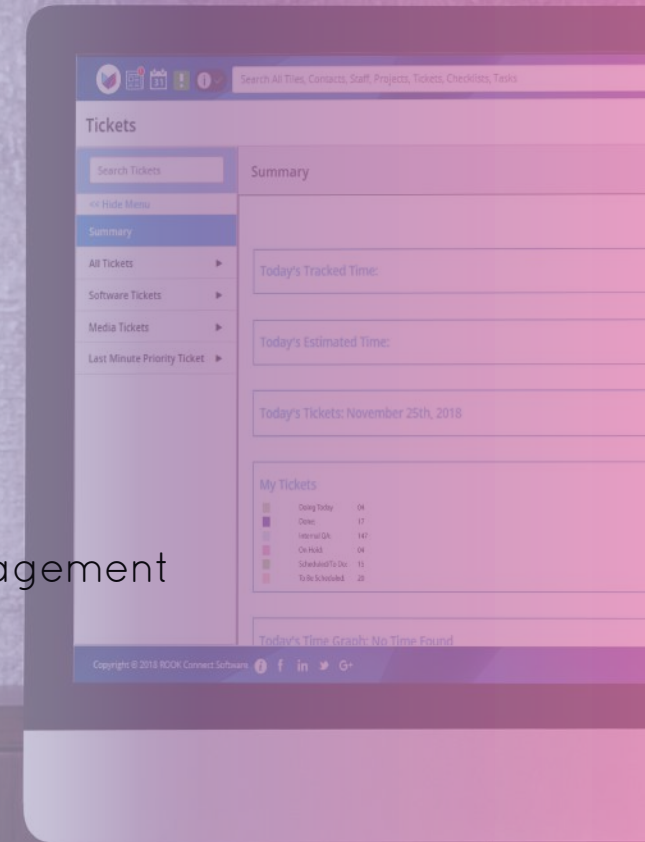


## EQUIPMENT MANAGEMENT

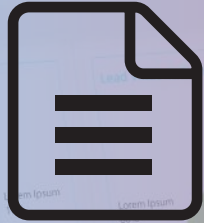
Equipment tracking is more intuitive than even with ROOK Connect applications. Our innate management dashboard tracks every piece of equipment throughout its lifecycle, ensuring complete visibility with direct workflow from safety, service requests and dispatch.

ROOK Connect empowers businesses to keep on top of the current value of equipment and efficiently manage and schedule.

- Procurement
- Service Records
- Servicing & Maintenance
- CVIP Inspections
- Assignment & Statuses
- Scheduling
- Safety & Inspections
- Inventory & Material
- Job/Work Order Management
- Invoicing
- Profit & Loss



## Instant Equipment Tracking



## INVENTORY MANAGEMENT

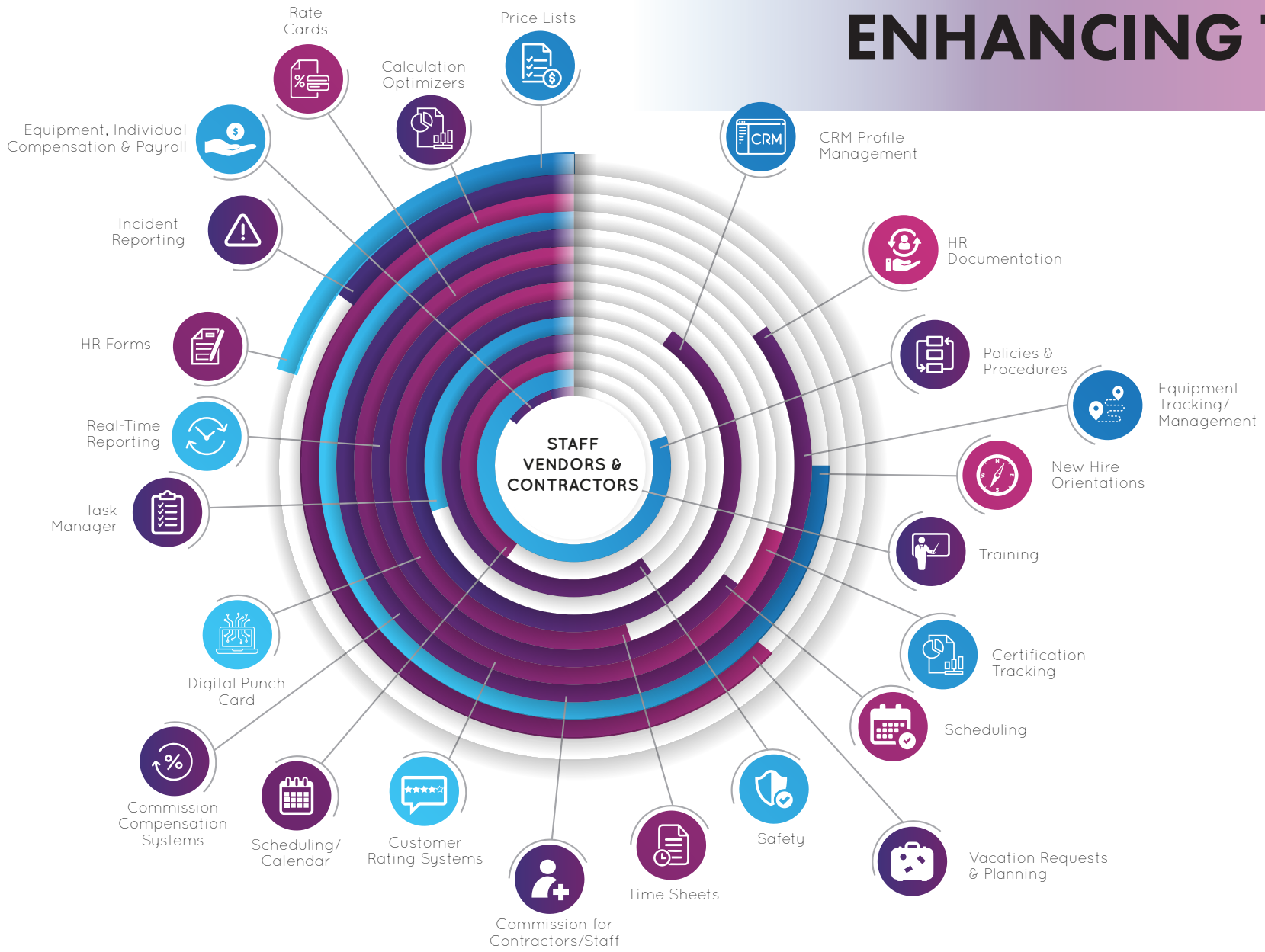
Managing inventory has never been so intuitive. ROOK Connect inventory management suite of tools is specifically designed to seamlessly carry your inventory from procurement to invoicing.

Take control of your inventory and increase your capacity to sell effectively with ROOK Connect. We prepare every customer with a series of built-in processes to manage stock and provide the support required to hit the ground running.

# Complete Inventory Management Solutions

- Procurement Management
- Unlimited Categories
- Shipping & Receiving
- Order Lists
- Counts & Orders
- Vendor Order Forms
- Direct Point Of Sale
- Mapping/Diagrams
- Consignment
- Online Ordering
- Pick Lists
- Precision Organization
- Invoicing

# COMPLETE BUSINESS ENHANCING TOOLS





## HUMAN RESOURCES

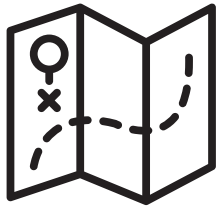
HR is an integral part of every business - ROOK Connect's approach is to simplify the process with an intuitive platform to manage HR. Real-time communication tools keep staff accountable, and customizable settings ensure you get the information required from your staff. With our intuitive tools, maintaining up to date information on staff and meticulous records is easier than ever.

Managing and implementing HR requirements with ROOK Connect is an easy and efficient process. Our software comes complete with pre-built templates and management processes to administer all aspects of employee management.

The capability to manage your HR processes with ROOK Connect goes beyond providing accurate records and reporting; it simplifies the overall process and creates an encrypted space where your staff information is securely held.

- Forms & Manuals
- Reminder Alerts
- Staff Information
- Tracking
- % completion tracking
- Salary & Position
- Orientation
- Remuneration
- Vacation Requests
- Training & Quizzes
- KPI Tracking
- Performance
- Management
- Goals & Objectives

**Simplified HR Processes That Work!**



## ORIENTATION

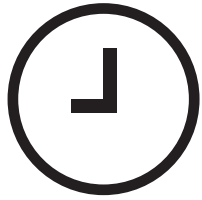
Knowing and having access to the right information is essential in order to assure accountability measures and expectations are maintained. With ROOK Connects orientation features, your business can build it's own orientations and assign them as needed. Whether you're starting a new staff or you have existing staff working with a new contact or site, ROOK Connect software ensures the right information is signed off on correctly from the start.

Through our software your business can manage all expectations, ensuring staff know exactly what's expected of them every step of the way. You can rest assured the right messages and details are being signed off on and ensure the right information is in the right hands at all times.

- ▶ HR Orientations
- ▶ Contact Orientations
- ▶ Start Day Orientations
- ▶ Accountability Tracking
- ▶ Real-Time Updates
- ▶ Digital Signatures

# Real Time Accountability & Process Management





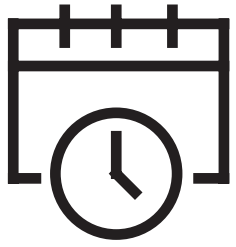
## SCHEDULE, TRACK & MANAGE TIME

One of the most valuable commodities of any business is time. ROOK Connect collaborative scheduling, time tracking and time management tools can help you manage time efficiently. Seamless communication enables businesses to perform at optimum efficiency, with all the tools required for success, including budget based recommendations and smart analytics.

Create a proactive, collaborative business environment and remove guesswork with ROOK Connect, setting your staff and business up for success.

- ▶ Scheduling
- ▶ Shift Management
- ▶ Workflow Management
- ▶ Vacation Request Forms
- ▶ Priority Management
- ▶ Collaborative Share Calendars
- ▶ Time Management
- ▶ Time Clocks
- ▶ Planners
- ▶ Check In/Out Time Tracking
- ▶ Real-Time time Sheets

**Start Each Day With Every Member Of Your Team Knowing Priorities & Expectations**



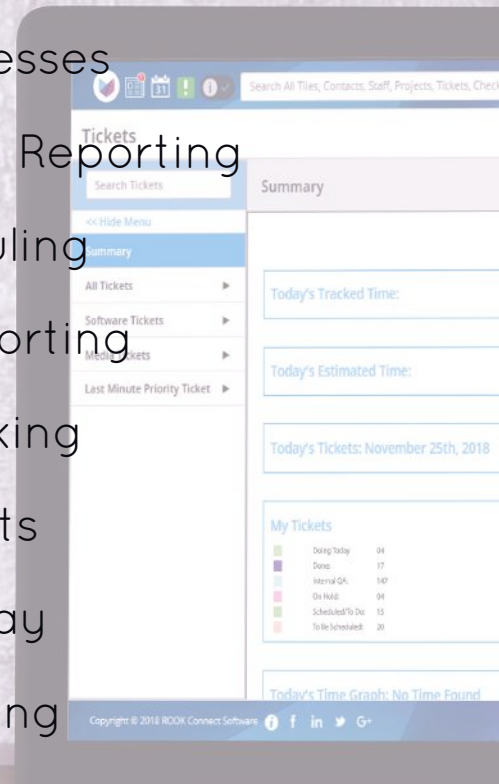
## COMPENSATION REPORTS & TIME SHEETS

Revolutionize how your business tracks records and empowers itself with live, real-time information. Features such as automated alerts, personalized tags, comments and color coding combine to give you the ability to track in real-time. Don't guess where your business is at - know with ROOK Connect.

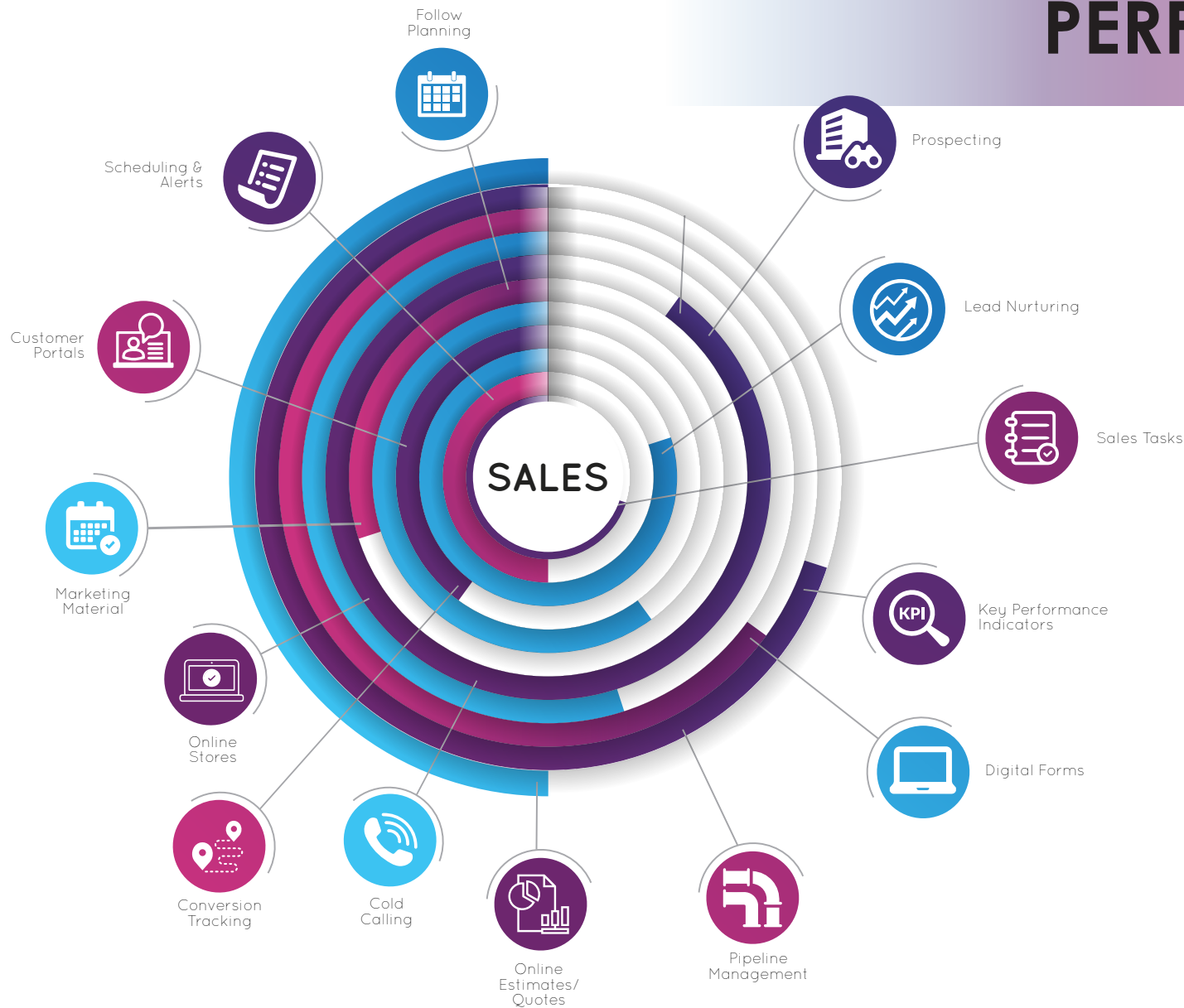
Oversee and monitor all staff activities, from holidays and sick days through to day-to-day scheduled vs. actual time worked. Customizable access levels mean your staff can only access what you designate, amplifying your ability to maintain accountability and enhancing your tracking capabilities. With multiple approval processes and levels, keep everyone on the same page with the power of ROOK Connect.

## Stay Informed & Know The Facts

- Staff/Contractor Time Sheets
- Approval Processes
- Compensation Reporting
- Payroll Scheduling
- Real-Time Reporting
- Vacation Tracking
- Real-Time Alerts
- Stat Holiday Pay
- Payroll Reporting
- Multiple Security Settings
- Integration With Third Party
- Accounting Software



# EXECUTE & TRACK PERFORMANCE





## LEAD & SALES MANAGEMENT

Lead management is a vital component of any business. The way a business stores, tracks and manages leads directly impacts the bottom line. With ROOK Connect, leads are catalogued, maintained and followed through. Our intuitive tools allow reminders to be set, scheduled, contacts logged and conversion rates monitored so you are always informed of your team's progress and can adapt as needed.

Our intuitive, adaptive tools and pre-set templated systems allow your business to hit the ground running. Management is always up to date thanks to in-depth reporting and monitoring systems, allowing for effective and reflexive business relationships to take root and flourish.

- ▶ Prospecting
- ▶ Sales Funnel
- ▶ Sales Lead Management
- ▶ Estimating
- ▶ Reminders & Scheduling
- ▶ Lead Nurturing
- ▶ Quoting
- ▶ Lead Monitoring
- ▶ Task Management
- ▶ Conversion Tracking
- ▶ Sales Forms
- ▶ Lead Procurement
- ▶ Smart Analytics

## Take Control Of Your Sales Leads



## SMART ANALYTICS & REPORTING

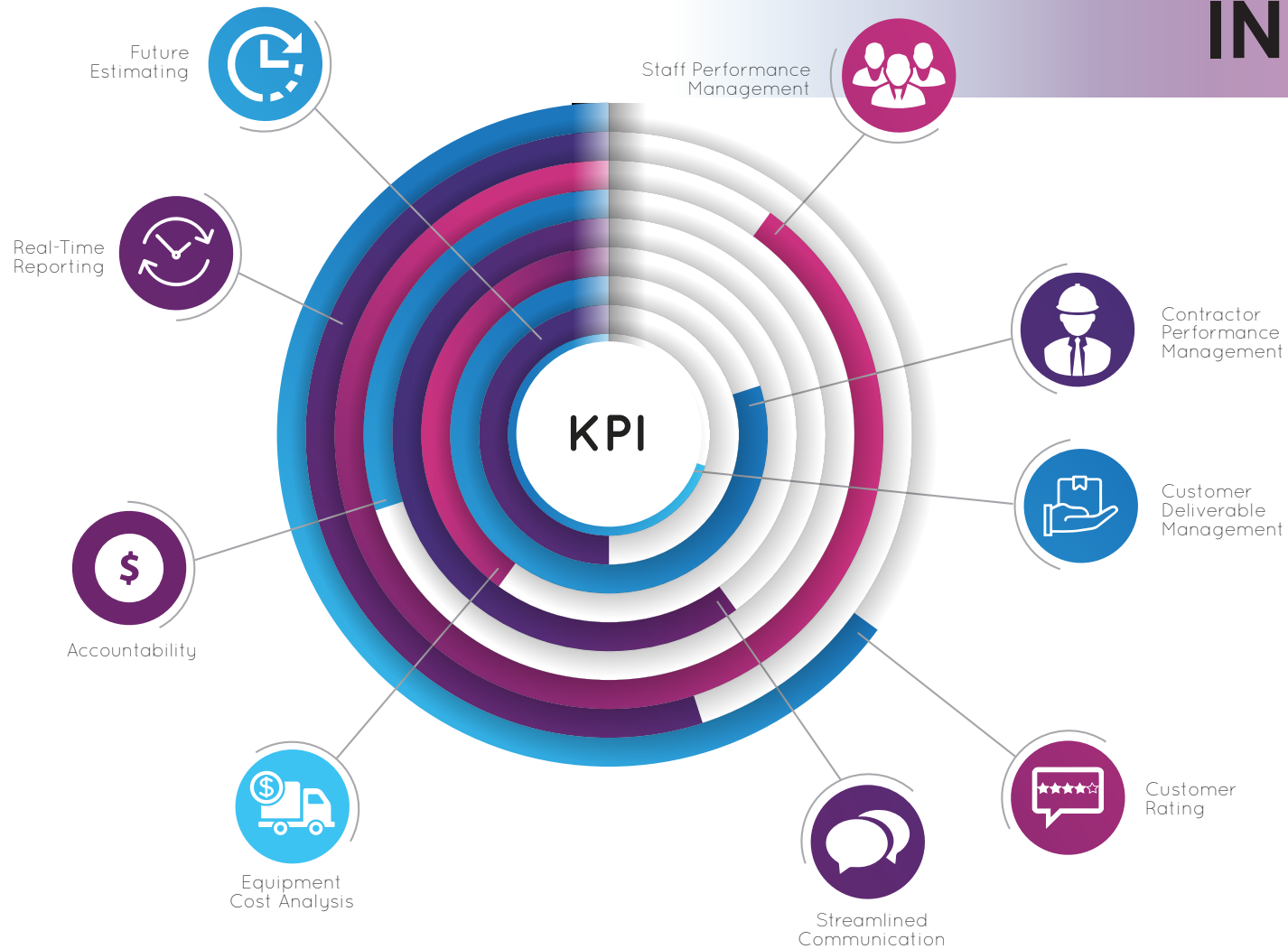
ROOK Connect is known for the strength of its reporting; but it's the way the data is tailored and refined that really sets it apart. SMART Analytics result in meaningful data sets that are comprehensive and multi-faceted, providing unparalleled insight into your business. Our CRM features make getting to the right information easier than ever.

Remove speculation from your business with real data tailored to your needs and delivered to you on demand. Bring the power of data visualization to you and your team - the next step is digital.

- Real-Time Reporting
- Automated Reporting
- SMART Projections
- Configurable Reports
- SMART Analytics
- Import/Export
- SMART Workflows
- Data Visualization Tools
- Quick Dive Downs
- Reminders & Notifications
- Automated & Scheduled
- Alerts
- Limit Tracking & Monitoring

**Remove Guess Work &  
Know the Facts**

# TRACK, MONITOR & REPORT ON ALL KEY PERFORMANCE INDICATORS





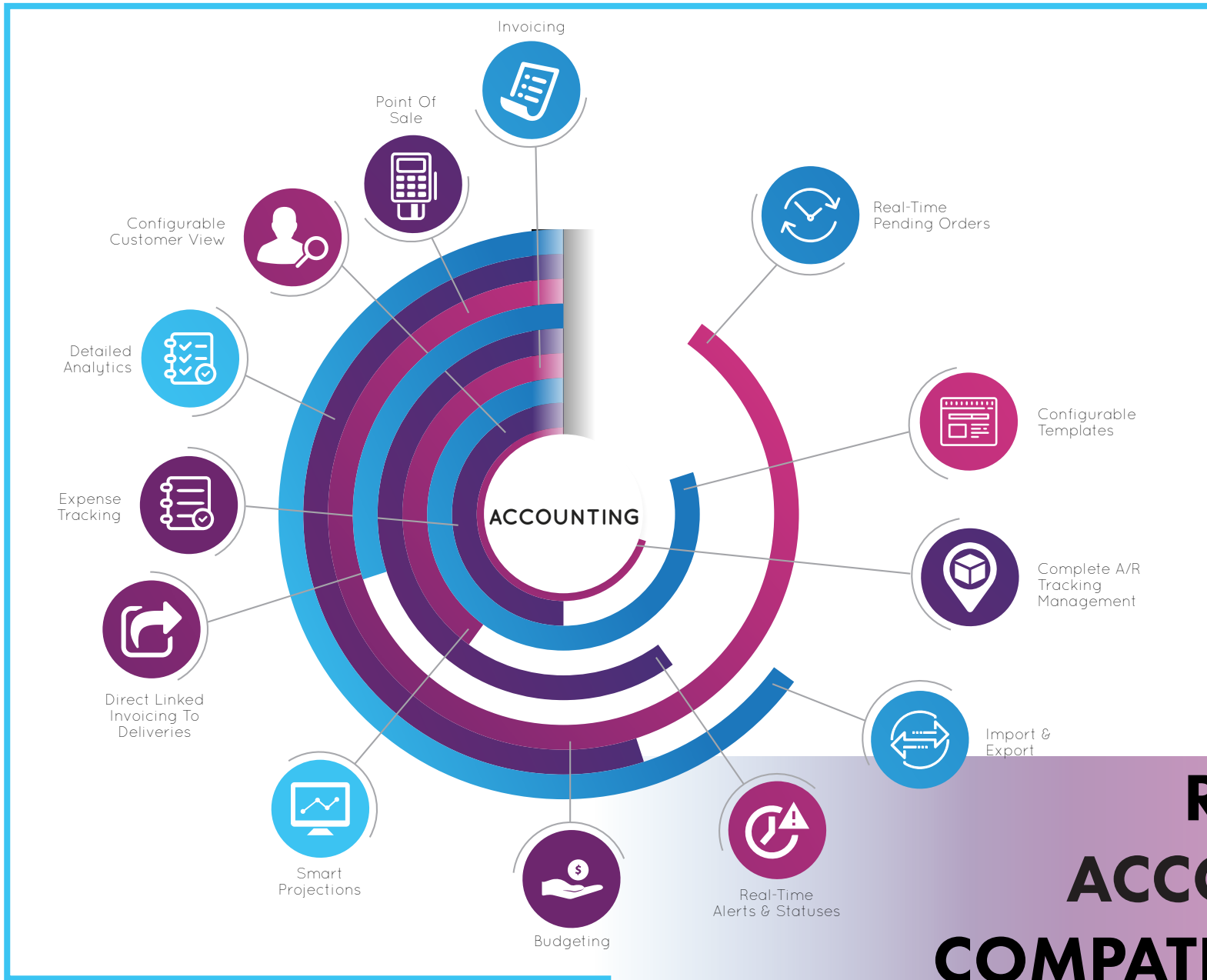
## ESTIMATING, RATE CARDS & QUOTING

An efficient estimate and quoting tool is essential to any business. ROOK Connect's estimating tool has been developed to streamline and simplify the process, reducing the chance for errors and allowing your sales team to quickly deliver estimates to waiting customers. Estimates are completely customizable to your business, allowing common templates to be catalogued and saved for easy access, yet personalized for each potential sale.

Consider adding our project management package to raise your business to the next level. With this invaluable tool, you can transfer approved estimate details directly into work orders and assign them as needed, without ever leaving the estimate window. Yet another example of how ROOK Connect can elevate your business.

### Quoting Tools That Maximize Efficiency

- Accuracy Management
- Increased Turnaround Time
- Estimate Templates
- Service/Product Templates
- Interactive Dashboard
- Quick Draw Reporting



**REAL-TIME  
ACCOUNTING  
COMPATIBLE WITH  
ANY THIRD PARTY PROGRAM**





## EXPENSE, ACCOUNTS RECEIVABLE & BUDGETING TOOLS

Our interactive accounting tracking systems ensure proper allocation the the first time. With multiple easy to use features and configurable settings, the ROOK Connect software platform can remotely manage, track and take control of all business expenses.

Managing expenses, accounts receivable and budgets is an essential element of every business. Take control of your business by empowering the right people with the right accounting information.

- Remotely Accessible
- Image Capturing Systems
- Quick Email Receipts
- Expense Account Management
- Payable Tracking
- Individual Accountability Management
- SMART Analytics
- Quick Search Details
- Projections
- Aging A/R
- CRM

**The Right Details In  
The Palm Of Your Hand**



## INVOICING, POS & ACCOUNTING

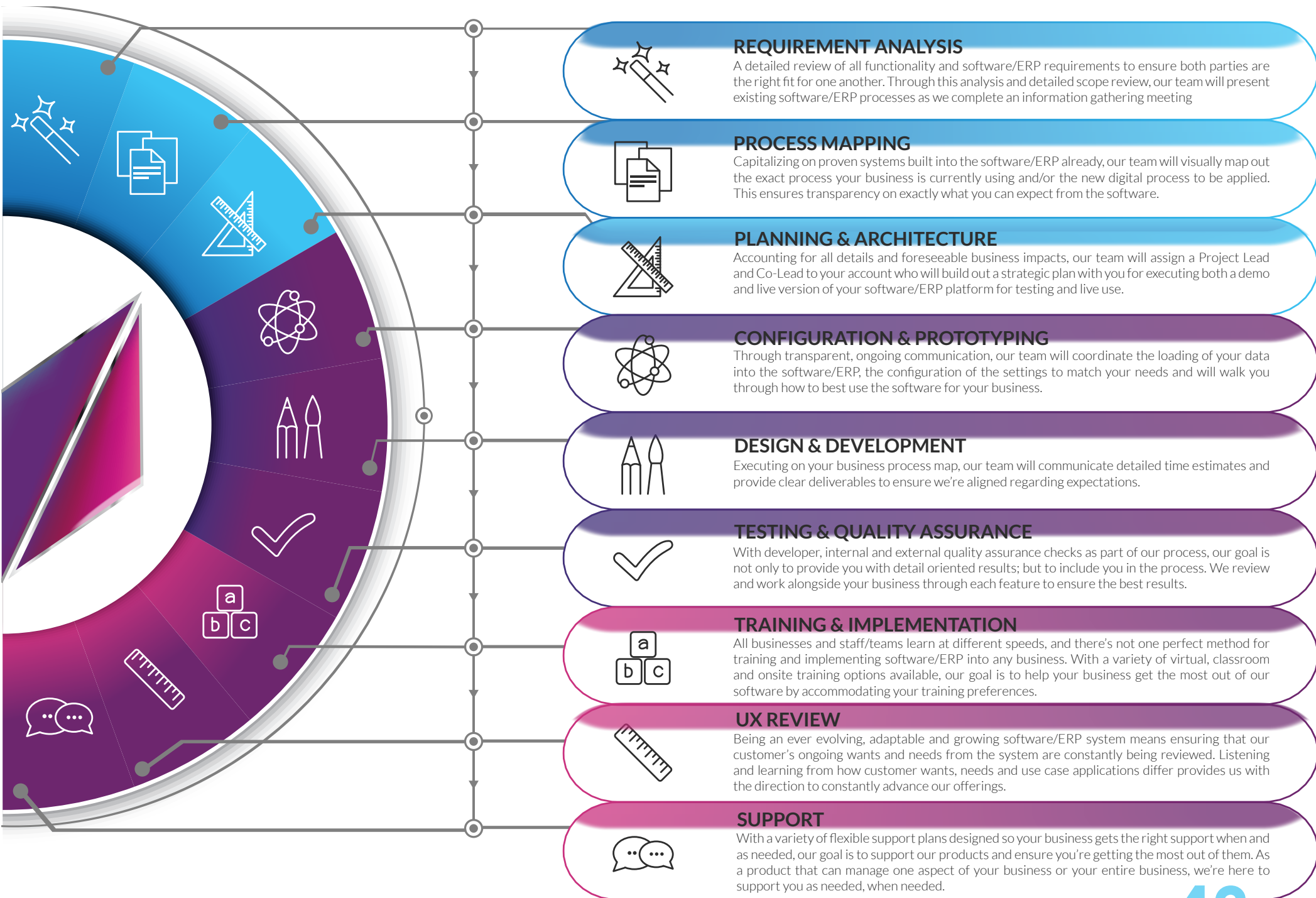
Accuracy counts when money is involved. With ROOK Connect powerful reporting tools and features such as real-time tracking and customer profiles, you'll never be left guessing.

The ROOK Connect interface handles all transaction types, from direct point of sale to account invoicing, and can be used on the go with ease. Customize the user interface to best suit the needs of your business, ensuring the tools you use the most are at your fingertips and reports are customized to your specifications.

# Accurate Accounting & Customized Reports That Deliver The Right Details When And Where Needed

- Interactive Interfaces
- CRM A/R
- Configurable Reporting
- Hundreds Of Reports
- Direct Export Features
- Quick Search Data
- Automated Reporting
- Reminders & Alerts
- Dive Down Reporting Structure
- Direct Billing

# ROOK Connect SOFTWARE IMPLEMENTATION PROCESS





# Contact ROOK Connect for a meeting to discuss how we can enhance your business

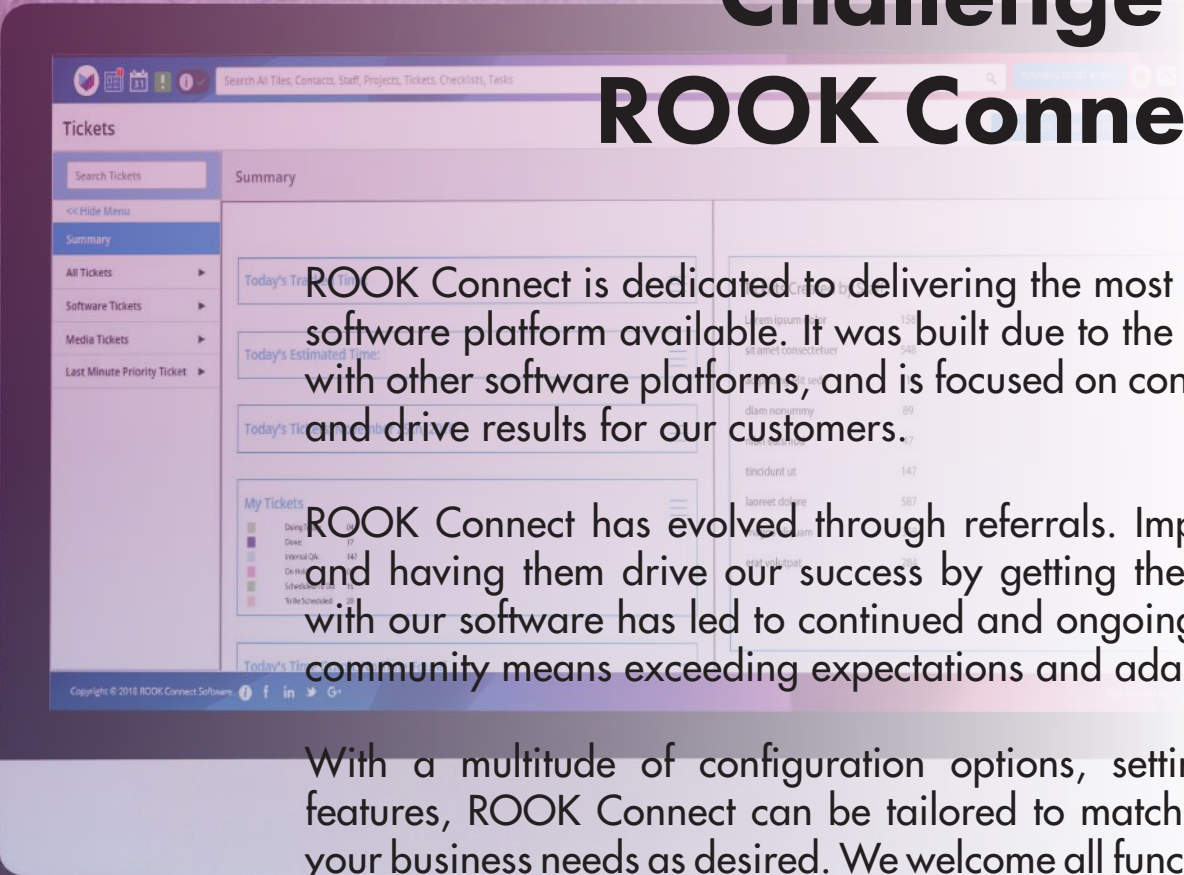
KENNETH BOND  
**Founder & CEO**

As a Marketing, Software and Digital Media Technology Strategist, I am passionate about the development and integration of technology into day to day business. As the CEO and Founder of Fresh Focus Media, my goal is to bridge the gap between functional day to day operations and increase how technology can be applied to streamline business. Working with businesses to increase their overall efficiency and challenge innovation through the application of visualization tools and data analytics, I am looking to re-engineer and re-shape the way businesses positively create impact utilizing digital media.

**KB**  
KENNETH BOND

# Challenge

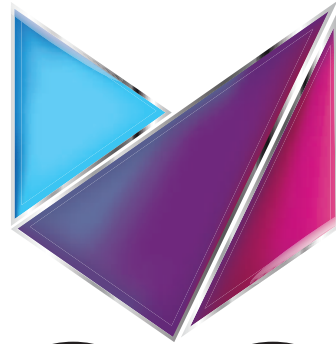
## ROOK Connect!



ROOK Connect is dedicated to delivering the most interactive, easy to use software platform available. It was built due to the gaps in today's market with other software platforms, and is focused on continuing to evolve, grow and drive results for our customers.

ROOK Connect has evolved through referrals. Impressing our customers and having them drive our success by getting their customers on board with our software has led to continued and ongoing growth. Growing our community means exceeding expectations and adapting.

With a multitude of configuration options, settings and customizable features, ROOK Connect can be tailored to match as many or as few of your business needs as desired. We welcome all functionality and additional feature requests.



# ROOK CONNECT

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**1.888.380.9439**

**www.RookCONNECT.com**